

To Create a User ID and Password

1. Click the link or copy and paste it into your browser: <https://public-apps.apexclearing.com/session/#/login/>
2. Click **Create User ID** in the bottom left corner of the sign in box.
3. Please read and follow the instructions on each screen.
4. User ID should be at least 6 characters
5. Password should be at least 8 characters and contain at least one lower case letter, one upper case letter, one number and one special character, !@#\$%^&*?
6. You will be asked to provide your account number (enter first 8 digits only), your social security number, your email address, one security question, a User ID and a password.

APEX|Clearing™

Sign In to Apex Online

Username / E-mail Address

For added security, please enter your username or e-mail address first. We will request your password on the following screen.

Next

Create User ID

https://online.apexclearing.com/

online.apexclearing.com

APEX CLEARING

• New User ID Setup •

Note

If you are a **Broker**, please contact your representative at Apex for assistance.
If you are a **Client** requesting to setup a User ID, please continue.

Cancel Next >>

https://online.apexclearing.com/ x +
online.apexclearing.com

APEX CLEARING

• New User ID Setup •

Step 1

Account Number

Cancel Next >

https://online.apexclearing.com/ x +
online.apexclearing.com

APEX CLEARING

• New User ID Setup •

Step 2

To verify your identity, please enter the Social Security Number for this account.

Account Number

Social Security Number

Please enter your 9 digit SSN without dashes.

Cancel << Back Next >>

https://online.apexclearing.com/ x +
online.apexclearing.com

APEX CLEARING

• New User ID Setup •

Step 3

Please provide a current E-mail Address.

Account Number

E-mail Address

Please enter a valid e-mail address.

Cancel << Back Next >>

https://online.apexclearing.com/ X +
online.apexclearing.com

APEX CLEARING

• New User ID Setup •

Step 4

Please select a question to be asked if you forget your password.
The answer will be required in order to have your password reset.

Account Number [REDACTED]

Secret Question Please Select

Secret Answer

https://online.apexclearing.com/ X +
online.apexclearing.com

APEX CLEARING

• New User ID Setup •

Step 5

Select a new User ID and Password.

Account Number [REDACTED]

User ID
Please enter a User ID (alphanumeric; minimum length of 6).

Password
Passwords must be at least 8 characters in length and contain at least 1 lower case letter, 1 upper case letter, 1 digit and 1 special character (e.g. !@#%&^*~|?).

Confirm Password

APEX CLEARING

• New User ID Setup •

The User ID has been created successfully!

Account Number [REDACTED]
User ID [REDACTED]
EMail Address [REDACTED]

Please use this User ID and the password you provided when logging on in the future.

[Click Here to Start Now!](#)