

## To Retrieve Tax Documents

1. Click the link or copy and paste into your browser: <https://public-apps.apexclearing.com/session/#/login/>
2. Enter your username or email address and click Next (If you have not already created a User ID and password, click Create User ID)
3. Enter your password and click Sign In
4. Enter the Account Number and click Search
5. On the right-hand side is a Documents drop-down box, select Tax Forms
6. Verify that the Tax Year showing is correct
7. Click on the words Tax Document to view the tax form.
8. If you have multiple accounts with the same social security number, you can link them by going to the Apex Online menu, select Add Account and follow the instructions.

<p style="text-align: center;">APEX Clearing™</p> <div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 80%;"><h3 style="text-align: center;">Sign In to Apex Online</h3><p>Username / E-mail Address</p><input type="text"/><p>For added security, please enter your username or e-mail address first. We will request your password on the following screen.</p><p style="text-align: center;"><a href="#">Next</a></p><p><a href="#">Create User ID</a></p></div>	<p style="text-align: center;">APEX Clearing™</p> <div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 80%;"><h3 style="text-align: center;">Sign In to Apex Online</h3><p>Username / E-mail Address</p><input type="text"/><p>Password</p><input type="password"/><p style="text-align: center;"><a href="#">Sign in</a></p><p><a href="#">Need help signing in?</a></p></div>
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apexclearing.com

# APEX Clearing™

Apex Online Menu

Account Number

Search

Enter at least 3 characters

## Welcome to Apex Online

Accounts

Logout

Documents

Accounts

Logout

Documents

- Account Statements
- Confirms
- Tax Forms

Tax Year

Document Name	Account Number	Create Date	Segments
Tax Document	[REDACTED]	01/26/2021	-

